

NORTH FORK PROPERTY OWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, April 19, 2006 @ 7:30 pm

(Bristol Management Services Offices)

QUORUM: Allan Kalfin, Carola Brdlik, Gary Lichter, Angela Vesilov and Dan Guisinger were present. Natalie Guthrie and Terry Bader were absent. Carolynne Casale represented Bristol Management. Those members present determined a quorum of the Board.

CALL TO ORDER: Allan Kalfin called the meeting to order at 7:50 pm.

APPROVAL OF PREVIOUS MEETING MINUTES:

Carola Brdlik made a motion to accept the minutes from the meeting held on Wednesday, March 15, 2006 as presented. The motion received a second from Dan Guisinger and was unanimously approved by the Board.

FINANCIAL REPORT:

Carola Brdlik advised that the financials, as reported by Bristol Management, were approved as stated.

MANAGER'S REPORT: See attached.

OLD BUSINESS:

Sidewalk Accident: Bristol Management reported that a stop payment was issued on the \$3,307.88 check previously submitted to the owner of 124 Victorian Lane for final settlement of the accident. A letter accompanied this check advising the owner to communicate directly with the Association's insurance carrier.

Basketball Post/Backboard Repairs: A new proposal was obtained from and approved from Network Contracting Services for the purchase and installation of the basketball backboard in the amount of \$1,205.00. As soon as the backboard is received by NCS, they will commence with the installation.

NPCID/Drainage Pipes: A phone call from the Shenandoah Company confirmed that the storm drains within the North Fork community were in good condition and did not require cleaning at this time. As such, the Stormwater Grant application will not be completed for 2006 by the Board of Directors.

Ten Acre Preserve: A proposal was received from Superior Waterway Services to maintain the 10-acre preserve in North Fork west in the amount \$8,400 per year. This results in a savings to the community of only \$11 per homeowner per year. Bristol Management is in the process of obtaining a second proposal at a more competitive fee which should be received shortly from Rooney Environmental.

Oak Tree Trimming: the Board requested that Bristol Management obtain proposals for trimming of all street oak trees in the community, prior to June and hurricane season. Among the items to be included in these proposals will be: (1) removing the fallen pine tree hanging over the east side lake; (2) removing dead pine trees in front of the tennis courts; (3) grinding the stumps of the removed pine trees by the tennis courts.

Community Newsletter: Mrs. Martha Draper has volunteered to chair the Newsletter Committee for 2006. Bristol Management will provide Mrs. Draper with the existing format via email. The next newsletter is due for distribution by June 10th (in time for the third quarter assessment mailing).

Adjournment:

With no other business to come before the Board of Directors, a motion was made by Allan Kalfin to adjourn; Carola Brdlik seconded this motion. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Carolynne Casale

Carolynne Casale, LCAM
For and on Behalf of the Board of Directors

Approved on: _____