

# KEYSTONE CONDOMINIUM ASSOCIATION, INC.

c/o Bristol Management Services, Inc.  
1930 Commerce Lane, Suite 1, Jupiter, FL 33458  
(561) 575-3551 (561) 575-5423 Fax  
www.bristolmanagement.com

## CLUBHOUSE RENTAL REQUEST FORM

Date: \_\_\_\_\_

Keystone Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Evening: \_\_\_\_\_

I wish to reserve the Keystone Clubhouse for the following day, date and time:

Day	Date	Time
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Approximate Number of People Attending: \_\_\_\_\_

By signing this Reservation Request Form, I understand that I am responsible to see that the Clubhouse is restored to its original condition by 9:00 a.m. on the day following the event. One hundred dollars (\$100.00) is attached to this request that covers payment for the Clubhouse Rental Fee and a \$25.00 refundable deposit\*. (*\*In the event that the Clubhouse is not cleaned to the satisfaction of the Association prior to the return of the Clubhouse key, the deposit will be retained to cover additional cleaning costs.*) By signing this Reservation Rental Request form, I understand and accept that I assume full responsibility for all "acts" and Keystone Condominium shall not be held liable for any reason as a result of this rental.

### Rules for the Use of the Keystone Condominium

**Decorations:** Ceilings: Use tacks or push pins to hang decorations. No tape of any kind may be used.

Walls: Masking tape may be used.

All tape, tacks and decorations must be removed after the event.

**Clean-up:** Clean the Clubhouse and leave it as you found it. Vacuum or sweep, if necessary.

When renting the Clubhouse, the renter is responsible to provide all materials and supplies.

**NOTE: The pool area may NOT be used.**

Received deposit check of \$100.00 on \_\_\_\_\_

Request approved by: \_\_\_\_\_  
For and on Behalf of the Board

\$25.00 Deposit returned on: \_\_\_\_\_