

## Board Of Directors Meeting Minutes July 12, 2007

The Board of Directors of Baytowne Homeowners Association, Inc. met on July 12, 2007 at Bristol Management's Office. Directors present were: Ray Zager, Jean Grebinar, John Canning, and Bernard Campbell. Nadine Inglis and Christine Di Renzo were present representing *Bristol Management Services, Inc.*

**Call to Order:** The meeting was called to order at 4:00 p.m. by President, Jean Grebinar, who noted that a quorum was present, and that proper notice of the meeting had been previously posted.

**Minutes:** The minutes of the June 14, 2007 Board of Director's meeting were reviewed. Bernie Campbell made a motion to approve the minutes as amended. Ray Zager seconded the motion which was approved unanimously.

**Open Forum:** Members present were allowed to address the Board of Directors with concerns.

**Financials:** John E. Canning gave an overview of the June 2007 financials. The financials were approved as presented.

### **Committee Reports:**

*Roadway Committee* (roadway/paver project) - Jean Grebinar reported the committee has met three times; during the meetings the committee has gathered information which Jay Carpenter has created specifications to send out to vendors to bid on the roadway project. Jay Carpenter submitted a copy of the scope of work and drawings which will be kept on file.

*Long Range Planning Committee Report* - John E. Canning submitted a revision of the previous list of items at the request of the Board. The Board reviewed each item of the report and has taken the information under advisement.

### **Unfinished Business**

*Parking in the Driveway Overnight* - There continues to be some concern of vehicles being parked within the driveway overnight on a regular basis. The parking issue has been tabled until Stacey Stack is present.

*Landscape Irrigation* - Bernie Campbell noted the irrigation sprinklers were on after a large rain storm had occurred, therefore it was requested Sago Landscape inspect all the rain sensors.

*Mailbox Light* - Bernie Campbell requested for the mailbox light located at 17126 Bay Street to be replaced.

*Pool Area* - Bernie Campbell requested the pool thermometer to be replaced in the swimming pool.

### **New Business:**

*Meeting Procedures* - A homeowner has expressed concern regarding the Board President making a motion or voting during a Board Meeting. Nadine Inglis explained the rules for a small business meeting does allow for the Board President to make motions and vote.

*Street Lights* - Jean Grebinar and Jay Carpenter have volunteered to meet with FPL to regarding the installation of street lights throughout the community.

With no further business before the Board, the meeting adjourned at 5:00 p.m.

Respectfully Submitted,

Christine Di Renzo, LCAM Bristol Management Services, Inc.  
For and on behalf of the Board of Directors

Board Member Signature \_\_\_\_\_