

## **Clubside Villas at Ballantrae Condominium Association**

c/o Bristol Management  
735 Colorado Avenue, Suite 3  
Stuart, FL 34994  
Phone: (772) 288-7255 Fax: (772) 288-7203

Dear Owner/Agent:

The attached application to rent or sell your unit must be completed in detail.

Once completed the application form must be submitted to the Association for approval by the Clubside Villas Board of Directors. If any questions are not answered or left blank, this application will be returned, not processed and not approved.

A copy of the lease must be submitted with the application.

All applicants must be interviewed prior to final approval unless the Board of Directors waives the requirement. OCCUPANCY PRIOR TO BOARD APPROVAL IS PROHIBITED. Access to the community for occupancy will be denied until Ballantrae Security receives notification of approval from the Board.

The Board will approve or disapprove the application within thirty (30) days of receipt of a properly completed application.

Units may be rented only one (1) time in any twelve (12) month period regardless of the length of the lease. Subleases are not permitted. Notification for an extension or renewal of a current annual lease must be submitted to the Board of Directors at least (30) days before the expiration of the current lease.

Tenants may not have pets. Trucks, motorcycles, boats and other prohibited vehicles are not permitted on condominium property. Refer to the Declaration for a complete list of prohibited vehicles.

A selling owner must provide a copy of the Clubside Villas Documents (Declaration of Condominium, By-Laws, Articles of Incorporation and Question & Answer Sheet) to the new owner.

Requests to lease will be denied if the owner owes the Association any money at the time the application is received by the Association.

Any lease not authorized pursuant to these terms shall be void.